

LAUREN RAMSDSELL | TECHNICAL EDITOR

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About

Driven by process and animated by impact, I help researchers and thought leaders condense their considerable knowledge to benefit the public good. I am a fast and fastidious editor with experience with environmental policy, medical, healthcare, engineering, and social science copy.

Skills

Adobe Creative Suite (Acrobat, FrameMaker, InDesign, Illustrator, Lightroom, Photoshop), AP Style, Chicago Style, editing (developmental, line, and copy), content management and review (including systems like ScholarOne/Manuscript Central), HTML, interviewing, fact-checking and research, Microsoft Office Suite, news writing, page and cover design and layout, photography, project management.

Selected Projects

The Social Cost of Plastic to the United States, Rethinking Load Growth, Department of the Interior Nature-Based Solutions Roadmap; 20th Century Air Conditioning; ASHRAE GreenGuide, Fifth Edition; Cold-Climate Buildings Design Guide, First and Second Editions

Experience

Editorial Specialist

Nicholas Institute for Energy, Environment & Sustainability at Duke University | July 2022–present

- Primary editorial authority for the institute, producing dozens of scholarly research documents across environmental policy disciplines each year. Rewrote and maintained internal style guidance.
- Owned the holistic publications process as developmental, layout, and production editor from first draft through final product.
- Established cohesive content and voice among disparate authoring groups across the institute and university.
- Developed all internal editorial processes from scratch. Created and socialized submission requirements, review timelines, and process improvements, speeding production and increasing output.
 - Increased number of internally produced publications per year from 21 in 2022 to 31 in 2025. There are already 12 publications in production for 2026.
 - Exceeded publications downloads more than any other year to date (15,000+). *Rethinking Load Growth*, a blockbuster report published in February 2025, leads with more than 900 downloads.
- Contributed to other institute marketing efforts, including annual reports, board memos, photography, social media, and timely news writeups.

Senior Copy Editor

Wiley | July 2021–July 2022

- Served as copy editor and proofreader for research journals in the fields of petroleum production, sociology, and clinical laboratory science.
- Lead editor for *American Hematology Society's Self-Assessment Program*.

Associate Editor

ASHRAE | September 2014–June 2021

- Developmental, layout, and production editor from first draft through final product for deliverables ranging from books to research articles, white papers, and more, with a content focus on green building policy and practice. Managed project flow from submission to production and follow-up marketing campaigns.
- Coordinated and liaised with multiple authoring groups and technical committees. Provided ongoing support for author teams following publication.

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- Identified and removed plagiarism using iThenticate software. Ensured all media were properly cleared of copyright restrictions.
- Adapted standard engineering parlance into cohesive internal style, including society-wide terminology and definitions. Wrote and maintained internal style guides and author guidelines. Created and disseminated forms and guidance to other departments.
- Managed marketing and retention strategies for ASHRAE's research journal, *Science and Technology for the Built Environment*.
- Promoted from editorial assistant (September 2014–August 2015) to assistant editor (August 2015–August 2018) to associate editor (August 2018–June 2021).

Freelance Editor

Private Clients | December 2018–present

- Edit manuscripts for domestic and international English as a second language academics. Research foci include sociology, demography, and scientometrics.
- Manuscripts published in *Nature*, *Science*, *Scientometrics*, and *Science and Engineering Ethics*, among others.

General Assignment Reporter

DeKalb Champion | May 2014–September 2014

- Covered crime and police, then education as an additional beat, in addition to travel and features at *DeKalb County's (Georgia) legal organ newspaper*. Produced 5–8 articles per week.
- Reported on a diverse demographic area in DeKalb, including Dunwoody, Doraville, Chamblee, Clarkston, and Pine Lake, Georgia. All cities are suburbs of Atlanta, one of the biggest metropolitan areas in the United States.

Editorial Assistant

J&J Editorial | January 2013–May 2014

- Managed the peer review process for diverse scientific and medical journals, including the *Journal of Minimally Invasive Gynecology*, the *Journal of Vascular and Interventional Radiology*, and others.
- Performed quality control checks on all manuscripts as they were submitted. Contacted authors with minor corrections before sending to editors.
- Coordinated authors, editors, reviewers, and publishers in an online, streamlined submission and review system. Assisted authors, editors, and reviewers in using the submission systems. Provided technical support as needed.

Freelance Writer

Raleigh Public Record | July 2012–April 2013

- Covered the Wake County Public School System (Raleigh, NC) beat and issues important to local parents such as school board elections, county control of schools, and new school construction.
- Covered community response to new transit plans affecting the Raleigh metro area.
- Helped create local voter guide and contributed live reporting on election day 2012.

Education

MA, English | Concentration in Technical and Professional Communication

East Carolina University | *expected 2027*

BA, Print/Online Journalism | Art History Minor | Communications Fellow

Elon University | May 2012